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BIODOSE

BioDose

Version 16

Network User Installation

Current User Guide

This installation guide is intended for customers who are upgrading from a previous version of BioDose.

Included are the recommended hardware specifications, a summary of the new features and sample screens to guide you through the installation.

Introduction

Welcome

Thank you for being a loyal user of the BioDose® Nuclear Medicine Information System program. The following pages will guide you through the installation process. If you need help at any time during the installation, please call us at 1-800-851-0025. We appreciate your business and look forward to serving you.

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Guide to new features

What's new in BioDose 16

1. **WebOLO Online Ordering** - Web based online ordering is now included with NMIS and BioDose at no additional cost. Stay tuned for more information on how to start using this new feature. We will be contacting you as we roll out the new option through your pharmacy.
2. **Glucometer Linearity** - We can help with the task of making sure your glucometer is working properly. Several manufacturers are making linearity type test kits that include several solutions of varying concentrations to test the functionality of the glucometer.
3. **Enhanced Audit Trail** - We are adding more functionality to the Audit Trail to capture when a record is viewed along with edited or deleted.
4. **Enterprise Reporting** - Department managers will have the ability to generate patient reports and statistics for any sites within the NMIS/BioDose Enterprise.
5. **Injection Confirmation** - This new module will minimize errors and misadmissions while confirming the correct radiopharmaceutical dose drawn is injected to the correct patient. Use a mobile device to scan the patient's ID, scan the radiopharmaceutical and get confirmation you injected the correct radiopharmaceutical to the correct patient.

Hardware requirements

Following are the requirements to run BioDose for a network user license. We know this is boring, but it is important! Please check to be sure your hardware meets these requirements. Not sure? Give us a call at 800-851-0025 and we'll be happy to review your hardware with you.

Server Hardware

Processor	Intel Core 2 Duo or better
Memory	4GB RAM
Hard Drive	160 GB
Optical Drive	DVD for software installation
Backups	External hard drive, USB flash drive or shared network folder

Workstation Hardware

Processor	Intel Core 2 Duo or better
Memory	4GB RAM
Hard Drive	160 GB

Operating System

Any one of the following:

Windows Server 2012
Windows Server 2008
Windows 10
Windows 8
Windows 7

-and-

Internet Explorer

Internet Access

Recommended for:

Downloading periodic program updates
Accessing BioDose remote support
Online ordering where available

Pre-installation checklist

Before you begin

Making sure that your hardware is adequate to run BioDose is extremely important. If you haven't done so already, please check the hardware requirements on page 3.

You should have received the BioDose 16.x DVD along with this installation guide. Check to see that the facility name on the disk is correct. If for some reason it is not, please call technical support at 1-800-851-0025 before proceeding.

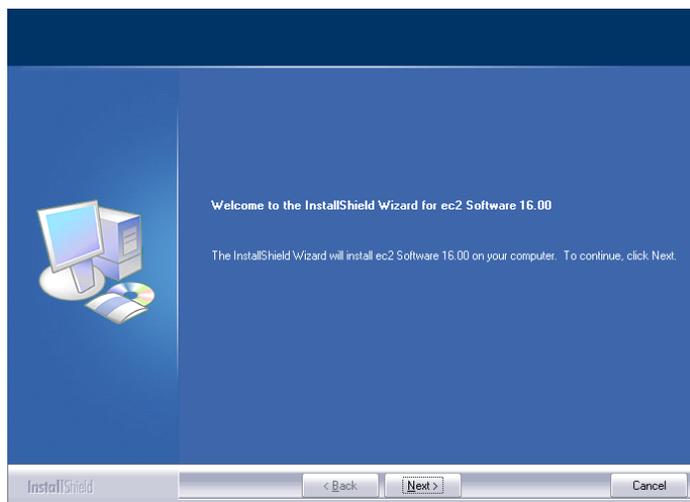
Important points

1. Please perform a backup of your data before you begin the upgrade process.
2. You must be running BioDose version 3.66 or higher in order to upgrade to version 16. The process will go much smoother if your existing BioDose is on the same computer you want to upgrade. If you have any questions, problems or need help getting ready please call us at 800-851-0025 for assistance. We can talk through the steps with you and make sure you have everything in place to make the process as painless as possible.
3. Shut down any programs that are running. Antivirus software can slow down the installation or prevent it from finishing.
4. Disable any screen savers that could disrupt the installation.
5. The software installation could take up to 60 minutes. Please give yourself plenty of time to complete the process.
6. You will be asked to restart your computer several times during the installation. Please restart whenever requested to do so. You must be logged in as an administrator to install BioDose. It is important that you use the same administrator login after each restart until the program tells you the installation was successful.

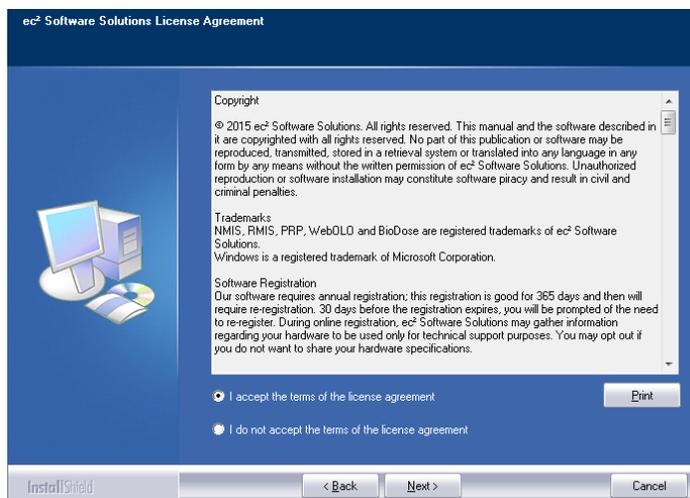
Quick Upgrade

The **Quick Upgrade** instructions are for customers that are already running version 15x. This upgrade only needs to be installed from **ONE** workstation. You will not need to restart. If you are not at version 15.x please proceed to page 8.

1. **Insert the disk** labeled with your facility name and “BioDose Version 16.x” into the disk drive.
2. Double click on **My Computer** on the Desktop and locate the disk drive. Look for the label BioDose16xx_CustID#xxxx and double click on it.
3. You will see a list of files. Find **Setup.exe** and double click on it. The icon will look like this: 
4. Next you will see a Welcome message. Click **Next** to continue.

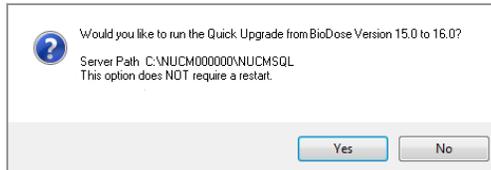


5. The license agreement will be displayed next. Please click on the radio button to accept the agreement, then click **Next** to continue.

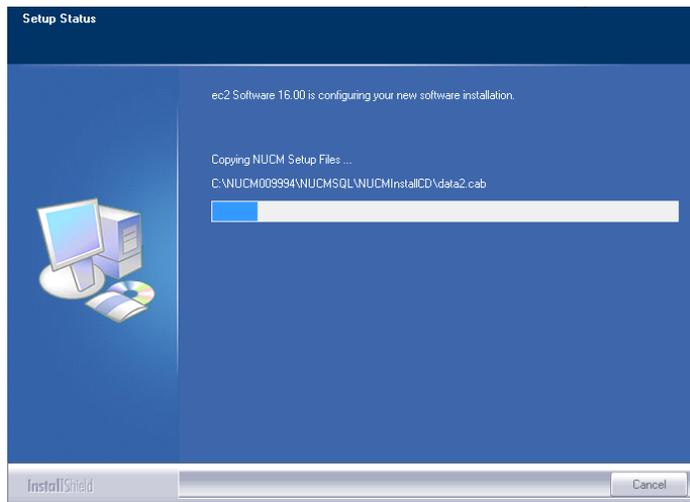


Quick Upgrade – continued

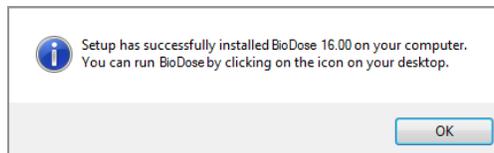
- The program will now ask if you want to use the Quick Upgrade option. This option does not require restarting the computer and should only take 10-15 minutes. This is the best way to proceed if this option is presented. Click **Yes** to continue. If the express option is not presented, please proceed to step 9 on page 9.



- The program will now begin copying files and you will see several windows similar to this:



- When this process is completed, the program will show this final message to let you know you are finished installing:

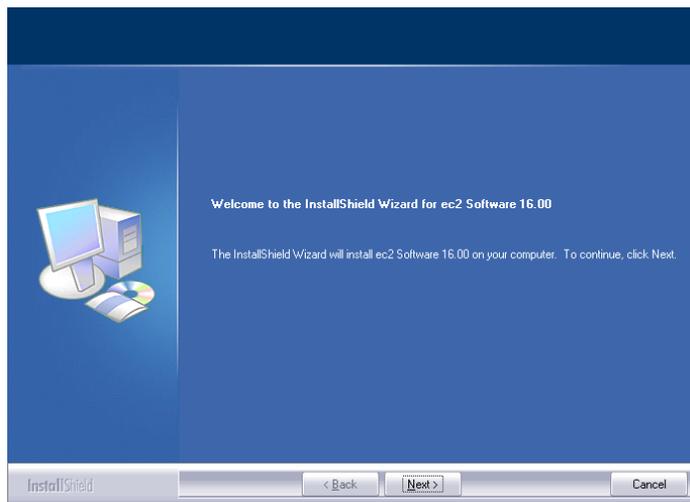


- Click **OK** on this screen. You may now run BioDose 16x by clicking on the desktop icon.

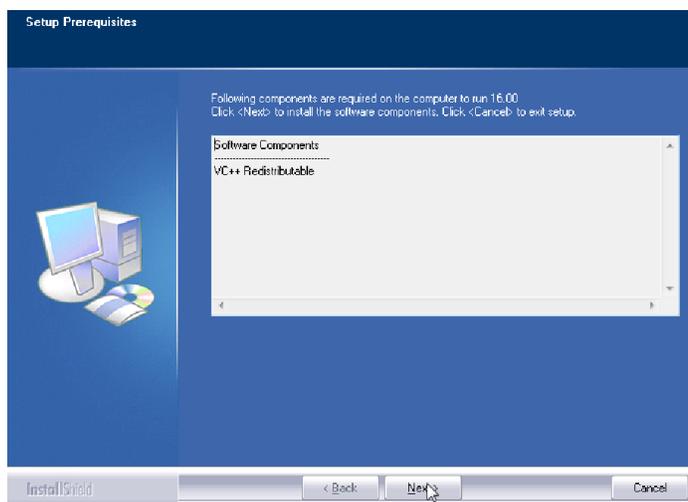
Questions? - Please call BioDose Technical Support at 1-800-851-0025.

Server installation instructions

1. **Insert the disk** labeled with your facility name and “BioDose Version 16.x” into the disk drive.
2. Double click on **Computer** on the Desktop and locate the disk drive. Look for the label ec2_16xx_Cust#xxxxxx and double click on it.
3. You will see a list of files. Find **Setup.exe** and double click on it. The icon will look like this: 
4. First you will see a Welcome message. Click **Next** to continue.

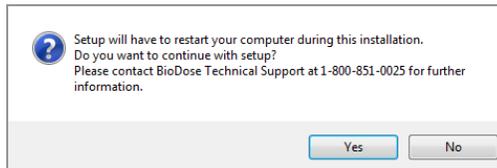


5. The install program will now examine your computer to see if any of the required components are missing. If there are no required components missing, you will skip ahead to step 8. If there are missing components, the program will show the following screen listing the items:

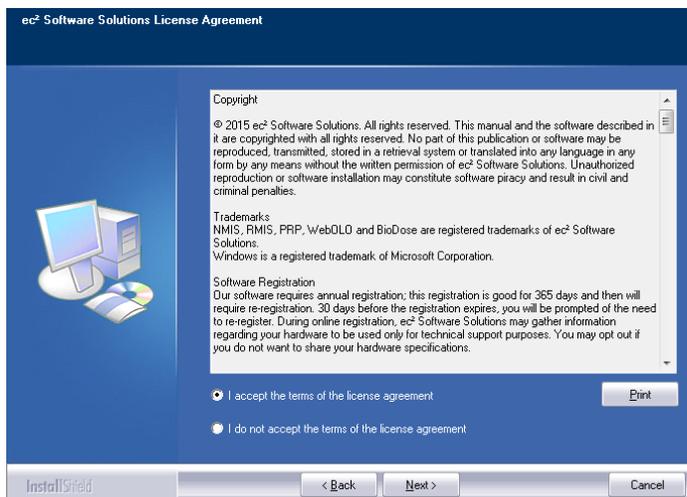


Server installation - continued

- The list of missing components may contain 1 or many items. The installation program will attempt to install all of them for you if possible. Click **Next** to proceed. At this point we will not show all of the screens that you will see when installing the missing components, since it will be different for everyone. Just follow the screen prompts and restart when necessary. Please click **Yes** to proceed.

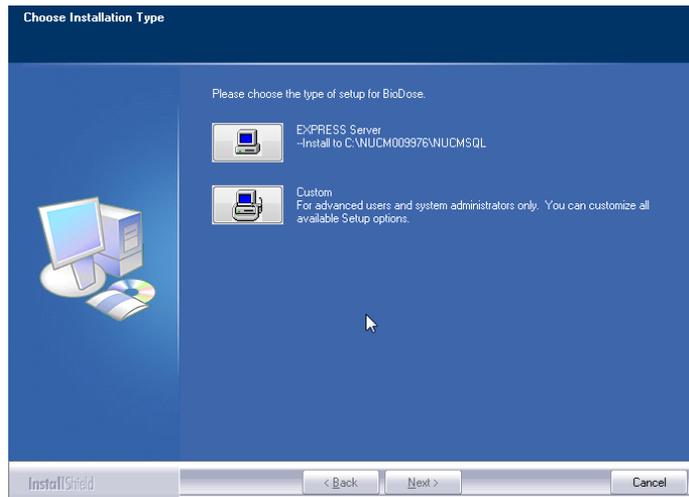


- Once all of these components are installed, you will see the Welcome screen again. Click **Next** to proceed.
- The license agreement will be displayed next. Please click on the button to accept the agreement, then click **Next** to continue.



- The program will now prompt you to choose the type of installation to be performed. Select **Express Server** to proceed.

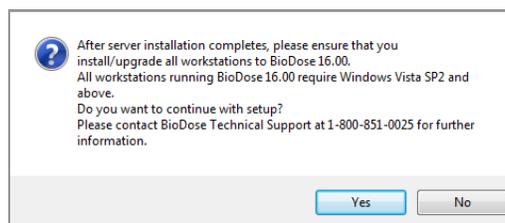
Server installation - continued



10. Setup will warn you that restarting the computer will be

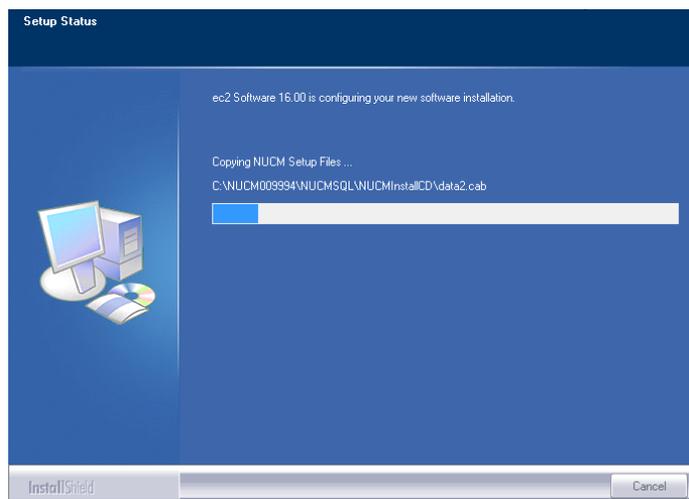
necessary. Click **Yes** to continue.

11. Next you will see a message reminding you to install the workstations after you finish the server installation. Click **Yes** to proceed.



12. The program will now begin copying files and you will see several windows similar to

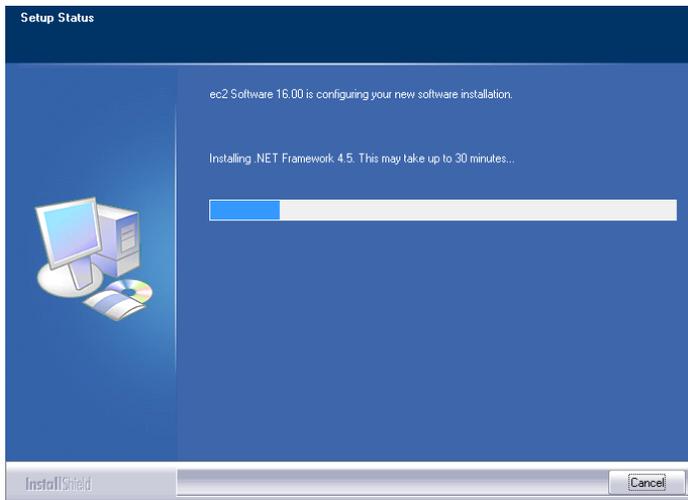
this:



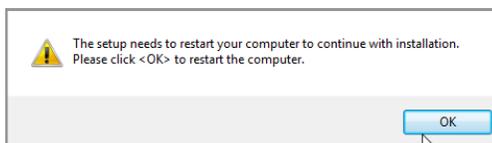
12. Next the program will install the .NET framework. This part of the installation

Server installation - continued

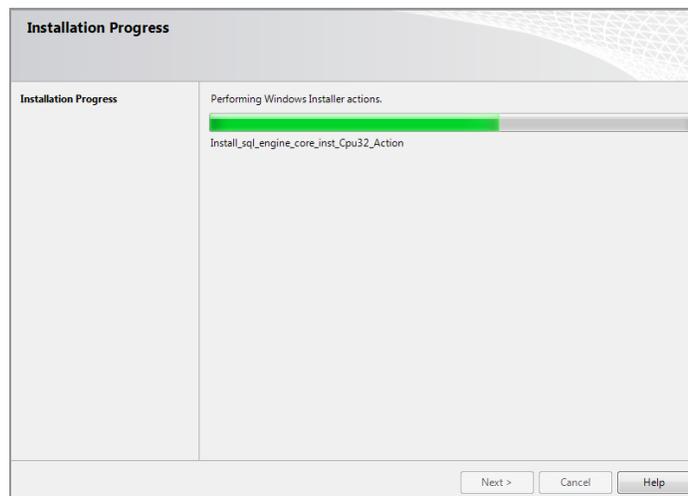
13. Next the program will install the .NET framework if it is not already installed on this computer. **This part of the installation could take 15-30 minutes.** Please be patient and let it finish.



14. When this process is completed, you may see this screen prompting you to restart the computer. Please click **OK** to continue.

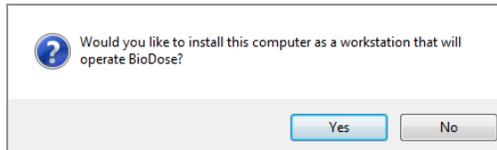


15. After restarting the installation program will continue. If your computer asks you for your user name and password when it starts up, it is very important that you use the same user name when the computer restarts.
16. Next the program will install the database. You will see many screens come and go automatically. **This may take up to 30 minutes.**

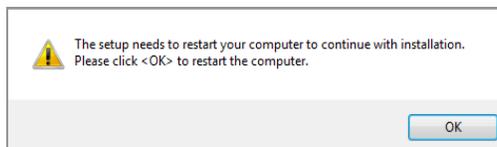


Server installation - continued

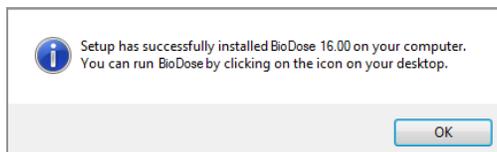
17. Once the database is installed you will get the option to install this computer as a workstation. If someone will actually be using this computer to enter data, then answer **Yes** and continue with the next step. If this is a dedicated server and no one will be using it to enter data, answer **No** and proceed to step 20.



18. When the workstation installation is complete, you will see this screen prompting you to restart the computer. Click **OK**.



19. After restarting the installation program will continue. The installation will pick up where it left off and will show you this message when it has finished.

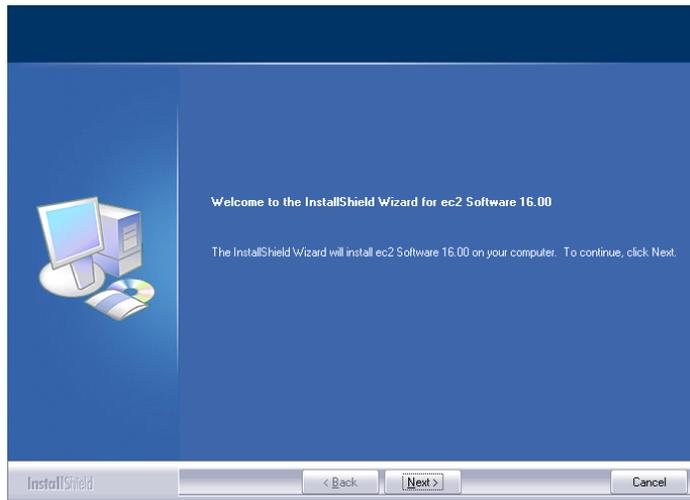


20. Click **Ok** on this screen. If you elected to make the server a workstation, you may now run BioDose 16.x by clicking on the desktop icon. Follow the instructions starting on page 13 to install any additional workstations.

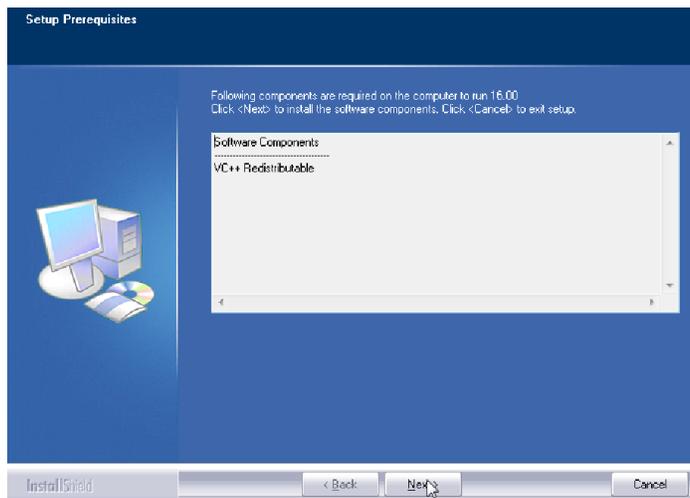
Workstation installation instructions

PLEASE NOTE: YOU WILL NOT USE THE SOFTWARE DISK TO INSTALL THE WORKSTATIONS.

1. Browse to the server and find the folder \\Server\NUCM##### \NUCMSQL \NUCMInstallCD. Double click on the **Setup.exe** contained in this folder.
2. Next you will see a Welcome message. Click **Next** to continue.



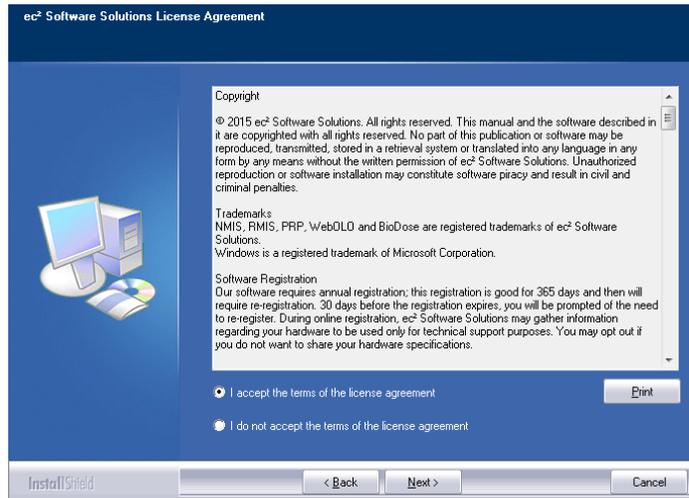
3. The install program will now examine your computer to see if any of the required components are missing. If there are no required components missing, you will skip ahead to step 6. If there are missing components, the program will show the following screen listing the items:



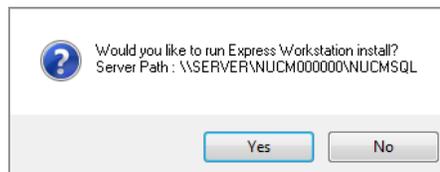
4. The list of missing components may contain 1 or many items. The installation program will attempt to install all of them for you if possible. Click **Next** to proceed. At this point we will not show all of the screens that you will see when installing the missing components, since it will be different for everyone. Just follow the screen prompts and restart when necessary. Please click **Yes** to proceed.

Workstation installation - continued

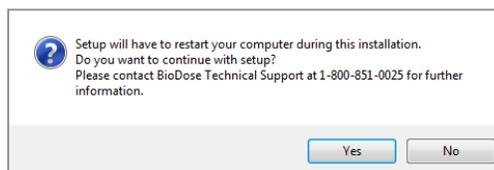
- Once all of these components are installed, you will see the Welcome screen again. Click **Next** to proceed.
- The license agreement will be displayed next. Please click on the button to accept the agreement, then click **Next** to continue.



- The program will now prompt you to run the **Express Workstation** installation. Please click **Yes** to continue.

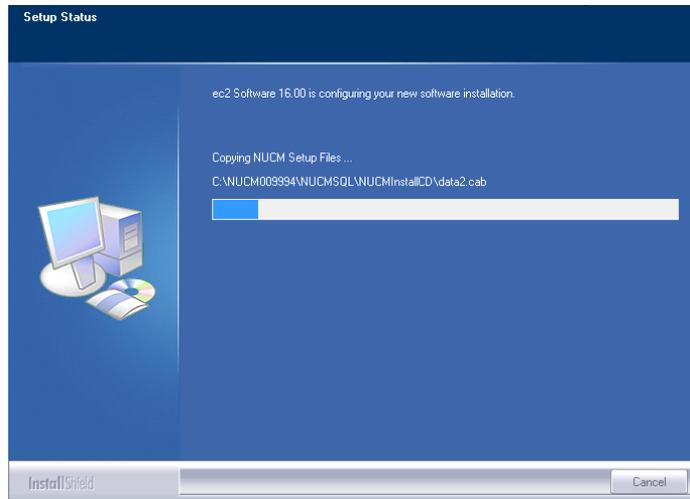


- Setup will warn you that restarting the computer will be necessary. Click **Yes** to continue.

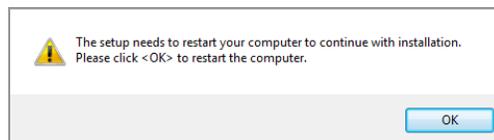


Workstation installation - continued

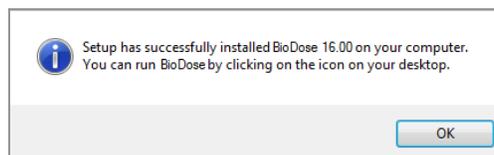
9. The program will now begin copying files and you will see several windows similar to this:



10. When the process is complete, you will see this screen prompting you to restart the computer. Click **OK** to continue.



11. After restarting, the program will finish installing and will show this final message to let you know you are done:



12. Click **OK** on this screen. You may now run BioDose 16.x by clicking on the desktop icon.